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7 July 2022

Dear Councillor

**NOTICE OF DELEGATED DECISION – (DD05 22) REPLACEMENT OF CORPORATE LAPTOPS**

Please find attached details of a decision taken by Brinley Hill, Head of Community and Digital Services, to replace laptops used by Council staff.

The deadline for call-in of this decision is **10.00am on Wednesday, 13 July 2022.**

If call-in is not activated, the implementation date for this decision will be noon on 13 July.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a horizontal line.

Democratic Services Officer

ENCL

1 **NOTICE OF DELEGATED DECISION - (DD05 22) REPLACEMENT OF CORPORATE LAPTOPS** (Pages 2-4)